

MONTGOMERY COUNTY MUNICIPAL COURT

ITEMS REQUIRED WHEN FILING FOR

DRIVING PRIVILEGES

1. Petition to file with the Court, available on line at www.mcclerkofcourts.org or at the Court.
2. Filing fee
3. Proof of payment of all reinstatement fees owed to the BMV
4. Proof of insurance which meets the requirements of the BMV
5. Copy of notice of suspension available at www.bmv.ohio.gov
6. Letter from employer or school:
 - On company letterhead
 - To include address of employment
 - Hours worked
 - Contact name and phone number of supervisor/employer
7. Must live in Montgomery County
8. Must have a valid license or temporary ID. A permanent ID or an expired license will not be accepted.
9. Privileges cannot be issued if you have an active license forfeiture

**MONTGOMERY COUNTY MUNICIPAL COURT
WESTERN DIVISION
195 SOUTH CLAYTON RD., NEW LEBANON, OH 45345
(937)687-9092**

Petitioner Name _____

Case No. _____

Address _____

BMV Case No. _____

City, State, Zip

Phone

DOB _____ License No. _____

vs

Bureau of Motor Vehicles, Registrar
P.O. Box 16520
Columbus, OH 43266

APPEAL OF TWELVE POINT SUSPENSION

I (the petitioner) have received the "Notice of 12 Point Suspension" letter from the BMV with an effective date of _____. I wish to appeal the 12 point suspension for the following reason(s):

In the alternative, I am requesting limited driving privileges.

I have paid the non-refundable civil filing fee.

Petitioner Signature

cc: BMV